

RFP# 19.031
CONTRACT TRANSPORTATION
WASHINGTON ELEMENTARY SCHOOL DISTRICT
EVALUATION COMMITTEE MEMBER STATEMENT

Dear Committee Member:

You have been selected to participate in the evaluation of the above referenced Request for Proposal. Your selection was based upon your technical qualifications in this area and your ability to develop an objective/subjective analysis of each proposal.

It is essential that the integrity of this process be maintained to insure that each offeror is given fair and equal consideration. Your familiarity with particular firms may tend to influence your evaluation; however, you are required in this specific instance to be particularly objective and guard against any tendency that might slant your evaluation in favor of a personal preference.

You are required to report to the Committee Chairman (Brian Wenrich, Contract Manager) any actual or potential conflict of interest as defined in A.R.S. 38-502.

An additional consideration is the legal mandate to maintain strict security and confidentiality regarding the content of any proposal, as well as the proceedings of the Evaluation Committee meetings during the evaluation process. Now that this process has started, it essential that any contact with the offeror be through, and by, the Chairman of the Evaluation Committee.

In addition, the Evaluation Committee Member shall not communicate, except during formal Committee meetings, with any offeror or potential sub-contractor to that offeror prior to award nor shall that Member discuss proposals or their evaluation with anyone other than the Chairperson and Evaluation Committee Members. This statement is mandatory.

To emphasize the importance of the above considerations, you are asked to sign the following statement:

I have read and understand the above and agree to be bound by the rules and principles represented. I know of no conflict of interest on my part nor have I committed any indiscretion or accepted any gratuities or favors that would compromise my impartiality. I will maintain all deliberations of the Evaluation Committee in strict confidence during this process. My recommendations shall be based upon objective/subjective review of the offeror's proposal(s) and the appropriate award criteria from the proposal in accordance with the School District Procurement Code.

James Apellman
Signature of Committee Member

8-19-19
Date

Director of Transportation
Position

602-896-5284
Phone Number

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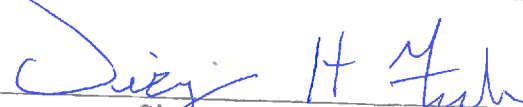
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 _____ Signature of Committee Member	8-19-19 _____ Date
Supervisor _____ Position	(202) 896 5273 _____ Phone Number