

**TYPE:** Regular Board Meeting

**DATE:** 11/10/2016

**TIME:** 5:00 PM

**CODE:**

**LOCATION:** 6330 W. Thunderbird Rd., Glendale, AZ 85306

Individuals wishing to address the Governing Board on any agenda item should fill out a request form available in the Lobby and turn it in to the Board Secretary or Superintendent prior to the start of the meeting.

### **Call to Order**

1. President Matt Bullock Calls the Meeting to Order

### **Opening Exercises**

2. Moment of Silence
3. Pledge of Allegiance

### **Recognitions**

4. Staff Recognitions
5. Board Recognitions

### **Public Comment**

6. Requests to Address the Governing Board Regarding Matters Not Included on the Agen

### **Reorder of Agenda Items**

7. Address Agenda and Consider Adoption or Recommend Changes

### **Agenda Items**

8. Presentation on AdvancED Accreditation Work
9. Report and Discussion on Local, State, and Federal Legislative Issues and Activities
10. Request for Agenda Items for Future Governing Board Meetings

### **Consent Agenda**

11. Consideration of Approval of the Consent Agenda
12. (A) Minutes of the Regular Board Meeting held on October 27, 2016
13. (B) Ratification of the Human Resource Report
14. (C) Donations Report
15. (D) Travel Requests
16. (E) Ratification of Student Activities Report for the Month of September 2016
17. (F) Ratification of the Food Service Report for the Month of September 2016
18. (G) Request for Proposal (RFP) #67-1227-01-22 for Disposal of Library, Textbooks and Other Educational Materials
19. (H) Request for Proposal (RFP) #67-102-01-23 for Cooling Tower Treatment & Repair
20. (I) Grant-in-Aid Fiscal Agent Agreement Between the Tohono O'odham Nation and the of Glendale On Behalf of Peoria Unified School District

**Items Pulled From Consent Agenda**

**Informational Reports**

- 21. Budget, Facilities Planning and Construction Report
- 22. Report on Upcoming Meetings and Events
- 23. District Budget Report for the Month of September 2016
- 24. Draft Agenda for the December 1, 2016 Regular Board Meeting

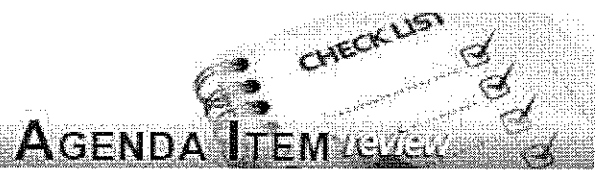
**Further Discussion of Agenda Items**

- 25. Board Member Opportunity to Readdress Agenda Items

**Adjournment**

- 26. Consideration of Adjournment

This agenda is subject to revision up to 24 hours prior to the meeting. No action is taken during Session.



<a href="#">&lt; Previous &lt;</a>	<a href="#">View Agenda</a>	18. (G) Request for Proposal (RFP) #67-1227-01-22 for Disposal
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**Meeting Date:** 11/10/2016 - 5:00 PM

**Category:** Consent Agenda

**Type:** Action

**Subject:** 18. (G) Request for Proposal (RFP) #67-1227-01-22 for Disposal of Library  
Other Educational Materials

**Strategic Plan:**

**Policy:**

**Enclosure:** Evaluation Committee Award Recommendation

**File Attachment:** Committee Award Recommendation.pdf

**Background:** The District issued a Request for Proposal to solicit for qualified firms to provide Library, Textbooks and Other Educational Materials. The resulting awards of Peoria Unified School District as well as the members of GPPCS and SA

**Funding:**

**Presented By :**

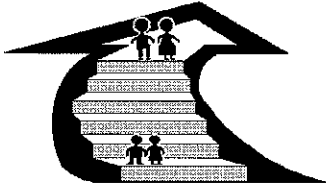
**Recommendation:** Administration recommends that the Board approve the award of RFP #67-1227-01-22 for Disposal of Library, Textbooks and Other Educational Materials to Follett & Mark My Words LLC (dba Charter Textbooks, Walker Bookstore). The award period of not to exceed five (5) years, renewable on an annual basis.

**Recommended By:**

**Signed By:** *Signature*  
Lari Staples - Dir Purchasing & Procurement Svcs

**Approvals:** **Signed By:** *Signature*  
Kenneth Hicks - Chief Financial Officer

**Signed By:** *Signature*  
Darwin J. Stiffler - Superintendent



**PEORIA UNIFIED SCHOOL DISTRICT #11**  
**Procurement and Distribution Services**

Date: October 24, 2016

**SUBJECT: AWARD RECOMMENDATION RFP #67-1227-01-22**  
**DISPOSAL OF LIBRARY, TEXTBOOKS AND OTHER EDUCATIONAL MATERIALS**

**EVALUATION COMMITTEE REPORT**

Two hundred forty-seven (246) prospective vendors were sent a Notice of Request for Proposal. Thirty-nine were downloaded. The District received three (3) responses and seventy-one (71) "no bid" responses.

The purpose of the Request for Proposal (RFP) is to enter into a contract with qualified Offeror(s) to provide for the disposal of surplus library, textbooks and other educational materials such as sample kits, CD kits and videos for the Peoria Unified School District. Qualified Offerors should have experience and expertise in providing services for the pickup of surplus books including the disposal of books with no resale value.

The Peoria Unified School District #11 is the lead district for this cooperative solicitation. In accordance with R7-2-1191 and R7-2-1192, participating Districts and public entities who are members of the Greater Phoenix Purchasing of Consortium of Schools (GPPCS) and the Strategic Alliance for Volume Expenditures (SAVE) have chosen to use the results of this RFP.

A committee was comprised of Anna Romero, Senior Buyer of Procurement and Distribution who evaluated all proposals based on the criteria outlined in the RFP.

Recommendation is based on the needs of the District, qualifications of the Offeror, overall responsiveness and cost. Minimum number of books required for pick-ups was also a consideration. Market value is established by supply and demand and is published daily in each vendors "buying guide". *Follett School Solution's* consignment program pricing is considered fair and reasonable due to it is based on supply and demand. *Mark My Words, LLC* will pay for books with no resale value per pound for any materials not being directly purchased. All outdated and damaged books will go to a recycling center.

The committee recommends award to the top two (2) scored vendors: **Follett School Solutions and Mark My Words, LLC (dba Charter Textbooks, Walker Bookstore)** as being the most responsive and responsible offers that meet the District's needs and members of GPPCS and SAVE.

Vendor	SCORE	RANKED
<b>Follett School Solutions</b>	<b>1630</b>	<b>1</b>
<b>Mark My Words, LLC (dba: Charter Textbooks, Walker Bookstore)</b>	<b>1612</b>	<b>2</b>
Superior Text	1340	3

A multiple award is recommended to the least number of offerors determined necessary to meet the needs of the District as well as participating cooperative members of GPPCS and SAVE allowing for a more comprehensive selection of services which would not be available exclusively through one vendor. By awarding to more than one vendor the service needs are satisfied to more broad geographical areas.

This RFP is a one (1)-year contract with the option to renew for four (4) additional one-year periods.

Anna Romero, Senior Buyer  
Procurement and Distribution Services